Dear Parents

At St Bede’s we have a Class Contact system which was established in 1988. It remains an initiative of the School Board and the P&F and promotes pastoral care towards all members of the school community. We aim to be a welcoming and friendly community that serves others in the local and wider community area, assist families in times of need, provide a formal and semi-formal channel of communication among families within our school and celebrate important events.

Each class generally has two Class Contacts who are the focus for communication and pastoral care among families of the class. Class Contacts would normally arrange a class social event each term as well as hospitality at the Mass assigned to their class. Planning events is at the discretion of the Class Contacts and communicated by a class note and/or email and also included in the school newsletter.

At the beginning of Term 1, Class Contacts organise a class list with contact details for parents that may include parent names, addresses, parent email addresses and mobile phone numbers. You need only complete the contact details you are comfortable with supplying. This enables the Class Contacts to facilitate contact in a timely fashion to inform families of events, functions, etc.

As a result of privacy legislation, St Bede’s is not permitted to supply personal information and class lists may only include the contact details of families who have given consent to the sharing of their information.

Class lists are collated and distributed to each class group early in Term One or as amendments are advised.

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The following information may be included in the Class Contact List:

Student Name and Class

Name (s)

Address *

Telephone Land Line *

Email *

Mobile *

Signed

* Optional